

2016 学年新生提前办理“延长签证”的办法

Visa Extension before Registration for New Students

已在中国境内且需要提前办理“延长签证”的同学，无论是否奖学金生，均需先预付 3000 元（本科生已付）人民币的学费。这笔费用将会从您的应缴学费中扣除；奖学金生则可在秋季开学一个月后申请退款。

受理地点：闵行校区新行政楼 B200 室

受理时间：

新生“延长签证”办理从 7 月 1 日开始，学生需在收到正式录取通知书的 5 个工作日后才能办理。

7 月 1 日至 7 月 22 日：工作日 8:30~11:30 13:30~16:30

7 月 25 日至 9 月 7 日：请根据[校出入境中心网站](#)上公布的“暑期值班表”中的闵行校区办公时间前来办理。

注意事项：

提前办理“延长签证”所需准备的材料根据您现有的签证类型而有差异。前来办理前请**仔细阅读**随“录取通知书”一同寄到的《[2016 新生指南](#)》第 19 页的要求，提前做好“延长签证”的相关材料。

New students who want to extend visa before registration day and have already been in China, please pre-pay RMB 3000 (undergraduate students paid) online. It will be deducted from your tuition fee. For scholarship students, this fee will be refunded after the first month of next semester.

The visa extension process will begin on July 1. Students are required to handle the procedures five working days after you receive the admission notice.

Place: Room B200, Administration Building B, Minhang Campus

800 Dong Chuan Road, Shanghai 200240

Time: From July 1st to July 22nd: Monday to Friday 8:30~11:30 13:30~16:30

From July 25th to September 7th: Please refer to the future notice at

<http://cgci.situ.edu.cn/>

Required documents for visa extension process are varied depending on your visa category. Before you handle the procedures, please **read** the requirement on page 19 of '[2016 Orientation Brochure](#)' carefully, which is attached within the admission notice, and prepare all required documents when you come.